



Oak Creek Fire Protection District Board Meeting Minutes May 13 2025

Call to order 6:32 pm

A meeting of **Oak Creek Fire Protection District** was held at **131 E Main Street Oak Creek CO** on **May 13, 2025**

Attendees

Attendees included **David Park, President; Mike Roach, Secretary; Dwayne Osadchuk, Member**

Members not in attendance

Members not in attendance included: **Eric Kimsey, Member; Skyler McKinley, Member- both excused**

Approval of minutes

The minutes of the following meetings were reviewed and approved:

Mar 11, 2025

Financial Review

Karrie Littman presented the Board with the current Financial Statements including details of revenues and expenses and status of deployment revenues received and yet to be received. The State has paid some sporadically, but the amount owed is still over \$325,000. The LOC at Yampa Valley Bank has a balance of \$90,000 and the Board instructed Karrie to pay it off.

The current installment of the property tax has arrived- \$300,000 and the District was able to catch up on most of the outstanding accounts payable.

Mike Roach asked if a report breaking out the regular and overtime payroll expense. Chief Glauthier said he could provide that report.

The Board had a few more questions, and they were answered. The Board approved the financials.

FPPA Multi-Employer 457 Deferred Compensation Plan- The Board and Chief discussed providing this to the full time staff. The Board approved this benefit for the staff.

Elections

The Notice of Cancellation and Certified Election Results was presented and stated that Dwayne Osadchuk and Skyler McKinley were elected. The Oath of Office was administered to Dwayne Osadchuk. Skyler McKinley will be done when he returns from leave. Election of Officers was tabled until the next meeting.

Policies

Chief Glauthier discussed the new completed policies with the Board and let them know they are available for review as required by statute. The policies were created from a State approved template from Lexipol. The policies that were developed by Oak Creek Fire were the Vacation, Overtime and Compensation Plan. The employees will be given access and then will have 60 days to review and sign an acknowledgment. If this is not completed by the deadline, the employee will be put on administrative leave.

Fire Camp

Chief Glauthier reported no real progress is happening on this project. Once it passes the approval process at the County, then trenching for utilities can begin. It looks like we are certainly delayed another year.

Chief's Report

- **Ambulance Delivery & Balance Due:** The Ambulance is done and will be inspected on June 17th. The balance due is \$240,000 of which the EMS Grant, \$120,000 that has been awarded will take care of half. David Park and Chief Glauthier have been in discussion with the Yampa Valley Community Foundation regarding a loan for the balance. They are also interested in assisting with fundraising for the balance of the build out for the ambulance, which is \$179,652 for a total price of \$419,652. The Board discussed this commitment and approved moving forward with the application of a bridge loan for \$300,000 and opening an account with the YVCF with \$10,000 seed money.
- **Crew & Calls:** The Chief reported that the call volume was slow for the past couple of months and then the calls began with Mutual Aid calls to Yampa/Toponas and to Steamboat Fire Rescue and now call volume is comparable to previous years. The discussion has begun again regarding a mutual aid agreement with Yampa Fire which the Chief will work with Chief Cox on this for the benefit of both districts.

- **Mitigation & Deployments:** The Mitigation Crews will be onboarding on Monday May 15th, trained and ready for deployments and also to work on some current mitigation projects in South Routt/Stagecoach. The Chief made a commitment to always having a Wildland Engine in the District for local protection. Wood Chipping will also be offered this summer. For this service, coordination will be with Captain Shephard.
- **Training:** We will be having 3 Crew Boss Task Books open this summer and should have one completed within the season.

Community Input

Dwayne Osadchuk brought to the attention of the Board that the District was not in attendance at the Annual Easter Egg Hunt. He said the interaction with the community needed to be a priority of the District. Attendance of the Town Board meetings also needed to be done. The community engagement is an important priority to the Board.

The District has been approached by Stagecoach Property Owners Assoc regarding the lease of the property that the Stagecoach Station is on. The lease is outdated and very cumbersome if a remodel is to occur anytime soon. The District will engage with our Legal Counsel to have a new lease drafted.

Executive Session

The Board made a motion to enter into Executive Session.

Discussion

The Board made a motion to adjourn Executive Session.

Next Meeting

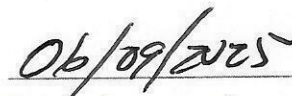
June 10th 2025

Adjournment

8:41 pm



President- David Park



Date of approval