



Oak Creek Fire Protection District Board Meeting Minutes Oct 14th 2025

Call to order 6:42 pm

A meeting of Oak Creek Fire Protection District was held at 131 E Main Street Oak Creek CO on Oct 14, 2025

Attendees

Attendees included David Park, President; Eric Kimsey, Treasurer; Dwayne Osadchuk, Member - in person; Skyler McKinley, Vice President; - Via Zoom

Members not in attendance

Members not in attendance included: - Mike Roach, Secretary

Community Input

None

Agenda Modification Consideration-

None

Approval of minutes

The minutes of the following meetings were reviewed and approved:

Sept 9th, 2025

Financial Review

- Karrie Littman presented the Board with the current Financial Statements including details of revenues and expenses and status of deployment revenues received and yet to be received. The payments from the Fire Billing Service has paid on a couple but the AR is still growing so this is making the cash flow difficult. Cash Flow forecast show that if they continue to pay, the District will be fine, tight but okay. Chief and Admin are looking at

Medical Insurance since it is renewal time. The plan is to scale it back a bit but offer a couple of options of plans for the crew to choose from. The Board had a few more questions, and they were answered. The Board approved the financials.

- **Ambulance Funding-** The Yampa Valley Community Foundation will be hosting a fundraising event at Francisco Restaurant on Thursday Oct 16th, and the District will be there with the Ambulance to provide interpretive tours. The grant for the \$120,000 of matching funds has been submitted to the State and that money will help pay down the note at the YVCF. The Oak Creek Tavern is also hosting an event where a couple of the Routt County Commissioners are coming as citizens to help explain the ballot issues. It was suggested we come down with the Ambulance.

New Fire Chief Recruitment

The Board discussed in length the aspects of the recruitment process of the new chief. This included the salary to make the prospects of good quality without breaking the budget. The salary range could potentially be greatly expanded with the option of the Chief going on deployments. The consensus was to start an aggressive campaign locally within Routt and Northwest Colorado and then branch into the entire state. Skyler suggested contacting the SDA and the State Fire Chief Assoc for guidance/review and posting. Kenyon suggested Colorado Division of Fire Prevention and have them post it. Kenyon when asked reiterated that he was not interested at this time but would be very interested in attaining training for this position so at a later date he would be ready.

Chief's Report

- **Crew & Calls:** Interim Fire Chief Shephard reported that the call volume was near a normal level. There were two mutual aid responses with Yampa last month.
- **Mitigation & Deployments:** The deployments to Plumas CA have continued with one crew coming home and one more roll for the season. Captain Hohnbaum is coming home tonight from his roll in WA. The current roll in Plumas included a member of the Steamboat Springs Fire which was good for improving relationships on that side of the county. On the Mitigation side, the crews have been working on a chipping contract with the Routt County Mitigation Council and finishing up on a local contract on 20 Mile and Pastime Ranch. David Park stated that SPOA will have a contract for the District on the mitigation work for the Association. Kenyon has distributed a request form to the crews for their input on equipment that may be considered in next year's budget. We are hoping to get some good suggestions from them. Jeremy will be doing an inspection of a newer Type 3 in Oregon. The District will be in the market for one now or in the spring for next summer's deployments.
- The Grant for the Ambulance Build-Out is being worked on presently and the PO should be ready for submittal soon. The monitors were not awarded but 3 handheld were so the

District will be looking at acquiring a monitor in the near future. Once the new Ambulance is operational, the District is hoping to put the older ambulance in a contracting situation with FEMA for deployments in the future.

- Dispatch Fees- There was a meeting with the Fire Chiefs and the Routt County Commissioners to dispute the new dispatch fee structure on the 29th of September. During that meeting it was discovered that the fees may not be implemented for another 3 years.
- Oak Creek Housing- A house has been secured at a substantial saving each month. This will keep presence in Oak Creek. The lease is signed and processed for a Nov 1 move in date.
- Surplus Equipment Sales- It was decided to not fix the Type 3 engines, they are still for sale, but it needs to be arranged with the lease holder if they do sell. In the meantime they are being winterized and will be stored at the Stagecoach Ski Base Area for the winter. Dwayne is working with Ritchie Bros to sell the man camp; it was approved to proceed with this avenue. It was discussed that Valerie Gates, who originally donated the money to purchase them should be contacted with this update.

2026 Budget Presentation

- The Finance Committee has been meeting to work through the draft budget. This draft has been presented to the Board through an email prior to this one. There are no immediate questions but many variables. A Budget workshop has been scheduled for Nov 4th at 5 pm. A meeting with the membership will be scheduled for Oct 20th so the Board and Administration can get the input and suggestions from the crews in the trenches to help determine the directions and methods of the District's upcoming years.

Director's Highs & Lows

- David Park said the High for the Directors was the that the YVCF was showing real interest in the South Routt Community. Thank you

Next Meeting

- Nov 5th 2025 Budget Workshop
- Nov 11th 2025 Regular Meeting



President- David Park

11/11/2025

Date of approval