



Oak Creek Fire Protection District Board Meeting Minutes July 15th 2025

Call to order 6:35 pm

A meeting of Oak Creek Fire Protection District was held at 131 E Main Street Oak Creek CO on July 15, 2025

Attendees

Attendees included Mike Roach, Secretary; Eric Kimsey, Member; Dwayne Osadchuk, Member- in person; David Park, President; Skyler McKinley, Member- Via Zoom

Members not in attendance

Members not in attendance included: - None

Approval of minutes

The minutes of the following meetings were reviewed and approved:

Jun 9, 2025; June 14, 2025, and June 18, 2025

Chief Glauthier Resignation

The Board accepted the letter of resignation of Brady Glauthier dated July 4, 2025. After a 7-day revocation period the District stated that Mr. Glauthier has no association with the District going forward.

The Interim Chief has been filled with Fire Marshall Reilley for two weeks and is currently and going forward filled by Captain Kenyon Shephard. The District will begin the process of recruiting to fill the Fire Chief position permanently.

Financial Review

- Karrie Littman presented the Board with the current Financial Statements including details of revenues and expenses and status of property tax and deployment revenues received and yet to be received. The LOC at Yampa Valley Bank has a balance of \$0. Karrie expressed the desire to prepare a cash flow for the Board

The Board had a few more questions, and they were answered. The Board approved the financials.

- **Ambulance Funding-** The Yampa Valley Community Foundation will release a Press Release next week related to the Oak Creek Fire Ambulance and it will include a link for donors to make donations to the fund on the District's behalf. These donations will go toward the Bridge Loan that the Foundation made with the District and all donations are fully tax deductible. Thank you YV Community Foundation! Once the Ambulance is Logoed, the Foundation and the Board asked that it be available and visible to the public at all functions of the community.
- **Formation of the Finance Committee** was discussed and Eric Kimsey and Skyler McKinley volunteered to be the Board Members of the Committee. They will also be looking for a staff member to join the committee. They will meet the first week of the month after the financials are complete and before the normal monthly Board Meeting.
- **Program Administration Yampa Valley Bank-** The Board discussed and then made a motion to approve Karrie Littman as the Program Administrator for the purpose of administration at all financial institutions. The Board also made a motion to give the Board Secretary the signing authority at all financial institutions. The position is currently held by Mike Roach.
- **Surplus Equipment Sales-** Interim Chief Shephard presented the Board with some details regarding the type 3 engines that are in the Fleet but not road worthy enough to deploy. He would like to try to sell 5 of the lesser quality ones and keep the 2 that have the possibility of repairing enough to deploy in the District. There is also a Suburban and a crew carrier that could be sold as well. The Board asked a few questions regarding as-is conditions and such. The Board made a motion to approve the sale of these assets at the most prudent method available to the staff. The Board also made a motion to give the Finance Committee the authority to approve the time & price of this potential sale of these assets. The Board also discussed the sale of the man camp due to the fact that delays in the permitting process has delayed the move in and the fact they were only authorized for a 3-year period. The Board will begin researching the options for this.
- **Potential Equipment Purchase-** Interim Chief Shephard presented the Board with the possibility of purchasing a newer Type 3 engine. There is one available that is 2005 Model 30- 135,000 miles, Pre-DEF, US Forest Service maintained. A non-refundable deposit of \$2,000 would hold it. After discussion of available cash, and the availability of staff to deploy, it was determined that the District will hold off on the purchase at this time. The Board saw value in it but could not authorize funds at this time. The proceeds of the asset sales could be banked and put toward this in the near future

Elections

Election of Officers was discussed and nominations were presented. Motion was made and passed to approve the following Board:

President- David Park

Vice President- Skyler McKinley

Treasurer- Eric Kimsey

Secretary- Mike Roach

Chief Negotiator- Dwayne Osadchuk

The Board would like to see a progression plan for board members to move up the levels and for past presidents to hold office so history can be held while new blood is brought into the ranks.

Chief's Report

- **Ambulance Update:** Fire Marshall Reilley presented that the remainder of the build-out of bumpers, decaling, and radios are in progress. The awards have been secured for the hard goods which is an \$87,000 90/10 split. This should be available in Sept when the State will present a statement of work for this. Thank you, Samantha Herling, for her work on these grants.
- The District was also awarded the grant of approximately \$20,000 to purchase a second set of extraction equipment for the second District engine. This is an 80/20 split. Now both engines will have this important tool for both sides of the District.
- **Crew & Calls:** The Interim Chief reported that the call volume has been normal for this time of year. The District has gone on two mutual aid calls to the Yampa Fire District and discussions have begun regarding future training involving both Districts. The Board liked and encouraged the cooperation with Yampa Fire to develop a good professional relationship. The crews also assisted with a water incident at Stagecoach Reservoir, and it became evident that this relationship should be nurtured as well.
- **Mitigation & Deployments:** There is one crew on deployment in Plumas CA. On Saturday they will swap out with another crew and they should continue for a number of weeks. The crews did have a short deployment to WY also. On the Mitigation side, the crews have been working on two other local contracts. This coming Friday is scheduled for the local chipping day that will be available to the public. The crews have completed chipping at 46 properties in SPOA and anticipate more work schedule this summer/fall
- **Pagen Biker Rally-** Interim Chief Shephard gave the Board details regarding the upcoming Biker Rally scheduled for Aug 15-17th in Oak Creek. This will entail 200-700 bikes. The District, Law Enforcement and Forest Service are all coordinating and upping their staffing levels for the weekend.
- **Fire Restrictions** are now in place at a Level 1 county wide for the foreseeable future.
- **Routt County Dispatch** will be going to a Fee Based service beginning in 2026. The anticipated cost to the District will be approximately \$20,000/year.

Community Input

A member of the audience asked about the impact fees and was asked to submit a request for waiver.

Two members of the audience spoke comments on the chief resignation.

One staff member gave kudos for Samantha Herling's work on the grants and thanked Kenyon, Bob and Morgan for stepping up during the past few weeks and stated the team is stronger together.

Executive Session

The Board made a motion to enter into Executive Session. 8:26 pm

Discussion of Payroll Policy Relating to Interim Duty Assignments

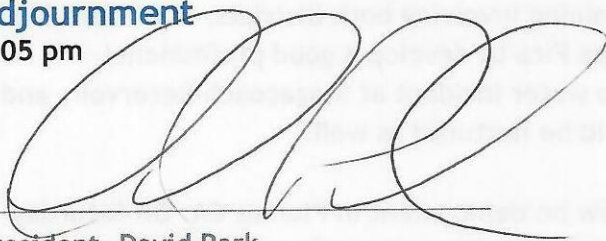
The Board made a motion to adjourn Executive Session. 9:05 pm

Next Meeting

Aug 12th 2025

Adjournment

9:05 pm



President- David Park

08/12/2025

Date of approval